

Date _____

Permit # _____

Mobile Home / Pier Permit Application
Ash Township
1677 Ready Road
P.O. Box 387, Carleton, MI 48117
(734) 654-6992 ext 4

Applicant to Complete All Items in Sections I, II, III, IV, V & VI
 Note: Separate Applications Must be Completed for Electrical Work Permits

I. Project Information				
NAME		ADDRESS		PHONE NUMBER
CITY	STATE	ZIP CODE	LOT #	PARCEL #
EMAIL				OWNER OF LOT
II. Identification				
A. Mobile Home Park				
NAME		ADDRESS		
CITY		STATE	ZIP CODE	PHONE NUMBER
PARK LICENSE #		CONTACT PERSON		
B. Contractor Registration				
NAME		ADDRESS		
CITY		STATE	ZIP CODE	PHONE NUMBER
EMAIL			EXPIRATION DATE	BUILDERS LICENSE #
NAME OF LICENSEE			FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION	
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION			WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION	
<p>I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.</p>				
<div style="border: 2px solid black; padding: 5px; background-color: #ffffcc;"> Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the Licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines. </div>				
<p>Signature of Applicant</p>				

III. Type of Improvement

A. Type

<input type="checkbox"/> MOBILE HOME	<input type="checkbox"/> PIERS	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> SWIMMING POOL
<input type="checkbox"/> ADDITION	<input type="checkbox"/> ACCESSORY BUILDING	<input type="checkbox"/> MOBILE HOME PIERS	<input type="checkbox"/> DECK	<input type="checkbox"/> OTHER

B. Description of Improvement

Describe below the improvement being installed

IV. Mobile Home Information

A. Residential

<input type="checkbox"/> NEW (year) _____	<input type="checkbox"/> SINGLE	<input type="checkbox"/> MANUFACTURE SERIAL # _____
<input type="checkbox"/> USED (year) _____	<input type="checkbox"/> DOUBLE	<input type="checkbox"/> OTHER

B. Piers

<input type="checkbox"/> NEW INSTALLATION	<input type="checkbox"/> EXISTING PIERS
<input type="checkbox"/> NUMBER OF PIERS _____	

Pursuant of Department of Commerce Mobile Home Commission Rules: R125.1602 installation rule 602. (1) for all new mobile homes sold in Michigan, the manufacturer shall provide express written instructions for the installation specifying the location and required minimum imposed load capacity of pillars and the location and the required minimum imposed load capacity of any other recommended stabilizing devices which will be required for issuance of a permit. All other rules will be required to be compiled with.

V. Selected Characteristics of Building

A. Principal Type of Frame

<input type="checkbox"/> MASONRY, WALL BEARING	<input type="checkbox"/> WOOD FRAME	<input type="checkbox"/> STRUCTURAL STEEL	<input type="checkbox"/> REINFORCED CONCRETE	<input type="checkbox"/> OTHER
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B. Type of Sewage Disposal

<input type="checkbox"/> PUBLIC OR PRIVATE COMPANY	<input type="checkbox"/> SEPTIC SYSTEM
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C. Type of Water Supply

<input type="checkbox"/> MUNICIPAL	<input type="checkbox"/> PRIVATE WELL OR CISTERN
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D. Dimensions / Data

		FLOOR AREA	EXISTING	ALTERATIONS	NEW
NUMBER OF STORIES	BASEMENT	_____	_____	_____	_____
USE GROUP	1 ST & 2 ND FLOOR	_____	_____	_____	_____
CONSTRUCTION TYPE	3 RD – 10 TH FLOOR	_____	_____	_____	_____
NO. OF OCCUPANTS	11 TH - ABOVE	_____	_____	_____	_____
	TOTAL AREA	_____	_____	_____	_____

VIII. Permit Fee Schedule

- All permits require a \$50.00 non-refundable Application Fee.
- There is a \$35.00 annual Contractor Registration.
- There will be a DOUBLE PERMIT FEE assessed for all requested inspections prior to obtaining appropriate permits, and/or work done without the benefit of required permits.
- Certificate of Occupancy is a separate application.
- Residential Plan Review on structures over 3500 sq ft requires an additional plan review fees.
- An inspection outside of normal business hours (minimum charge of two hours) is \$50.00 per hour.
- Inspections for which no fee is specifically indicated (minimum charge of one hour) is \$50.00 per hour
- When an outside consultant is used for plan checking and inspections, extra fees may apply.

INSPECTIONS/FEES REQUIRED

<input type="checkbox"/> Registration Fee.....	\$35.00
<input type="checkbox"/> Application Fee.....	\$50.00
<input type="checkbox"/> Final.....	\$50.00
<input type="checkbox"/> Plumbing.....	\$50.00
<input type="checkbox"/> Mechanical.....	\$50.00
<input type="checkbox"/> Gas Pressure Test.....	\$50.00
<input type="checkbox"/> Pier.....	\$50.00
<input type="checkbox"/> Tie Down.....	\$50.00

Electrical permits must be obtained separately by a Licensed Electrical Contractor.

ONLY THE PERMIT APPLICANT MAY REQUEST INSPECTIONS
IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO MAKE
ARRANGEMENTS FOR INSPECTIONS

Signature of Applicant

TOTAL PERMIT:

APPROVED:

DATE

DENIED:

DATE

VI. Expiration of Permit

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTH OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

When mailing in permits, a receipt will be provided if you enclose a self-addressed envelope.