



Ash Township Assessing Department

Stephanie M. Renius, MAAO Christopher R. Renius, MAAO
1677 Ready Road
P.O. Box 387 Carleton, MI 48117
734-654-6992 Ext. 8 crenius@ashtownship.org

POLICY FOR INSPECTION/REVIEW OF ASSESSING RECORDS/DOCUMENTS

Ash Township Assessing record card information and taxes is available at <https://ashtownship.org/ash-township-assessor/> then click on Property tax lookup.

Requests for documents can also be made directly to the Assessing Department via email, telephone, or fax. Please allow up to 7 business days for information requests to be fulfilled. Depending on the scope of request, a FOIA request may be required.

In person inquiries may be made during normal business hours. If you wish to make an appointment to review records, please contact the Assessing Department staff. Assessing Department hours are Monday and Wednesday 9:00 am to 4:00 pm except government holidays, vacations, illness, or any other unforeseen circumstances.

Fees for copies: The Assessing Department charges \$3.00 per record card, with the exception of no fee for homeowners who request a copy of their own property record card. Homeowners may also obtain a free copy of their record card online by creating an account at <https://ashtownship.org/ash-township-assessor/> Property tax lookup. All other documents are \$.50 per page.

FOIA: Custom Reports or other extensive document requests may be referred to the Township Clerk to complete a Freedom of Information Act (FOIA) request form, along with the proper fee requirements for processing.

If a clerical error or mutual mistake of fact is determined prior to the adjournment of the March Board of Review, the Assessor may request the Board of review to amend the valuation.

Assessors:

Stephanie Renius, MAAO
Chris Renius, MAAO
Derek Renius, MCAO

Email crenius@ashtownship.org

734-654-6992 ext 8

Fax 734-589-1580