

**ASH TOWNSHIP  
BOARD MEETING MINUTES  
May 20, 2015  
6:30 p.m.**

The Ash Township Regular Board meeting was called to order at 6:30 p.m. in the Ready Road hall by Clerk Michele Geiermann.

**Members present:** Clerk - Michele Geiermann, Treasurer - Rob Schock, Trustee - Jim Booth, Trustee - Larry Buckingham and Supervisor - Robin Carmack

**Others present:** William Godfroy - Township Attorney, Jim Hollandsworth - Township Engineer, Jim Vaslo - Township Manager, Susie Forrest - Deputy Clerk and 9 citizens.

**Motion #2431 Motion to Chair**

Motion by Buckingham supported by Geiermann to have Trustee Jim Booth chair the meeting. Roll Call: 4 – Yes, 0 – No. Motion carried.

**Motion #2432 Agenda Approval**

Motion by Buckingham supported by Schock to accept the amended agenda. Voice vote taken. Motion carried.

**Motion #2433 Meeting Minute's Approval**

Motion by Buckingham supported by Schock to approve the Proposed Regular Meeting Minutes of 4-15-15, Proposed Special Meeting Minutes of 4-15-15 and Planning Commission Meeting Minutes of 1-20-15. Voice vote taken. Motion carried.

**Motion #2434 Bills Approval**

Motion by Booth supported by Geiermann to approve bills #1-129 in the amount of \$337,636.26 from General Ledger Fund, Building Fund, Fire Equipment Fund, Water Fund, and Sewer Fund. Roll Call: 4-Yes, 0-No. Motion carried.

**Motion #2435 Monroe Street Water Line**

Motion by Buckingham supported by Schock to approve modifying the plans to move the new Monroe Street Water Line from the South side of the existing main to the North side. Voice vote taken. Motion Carried.

**Motion #2436 Monroe Street Water Line**

Motion by Buckingham supported by Schock to approve the recommendation from Hennessey Engineers to award the slip lining project of the water main under the railroad on Monroe Street to Liquiforce in the amount not to exceed \$124,000.00. Roll Call: 4-Yes, 0-No. Motion Carried.

**Motion #2437 Monroe Street Water Line - CSX Permit**

Motion by Buckingham supported by Booth to approve Ash Township Supervisor Robin Carmack to sign the CSX rite-of-way agreement. Roll Call: 4-Yes, 0-No. Motion Carried.

**Motion #2438 To Seat Supervisor Robin Carmack**

Motion by Booth supported by Geiermann to seat Supervisor Robin Carmack at 6:40 p.m. Voice vote taken. Motion carried.

**Newburg Road Improvement Update**

Ash Township Manager Jim Vaslo stated that the project is essentially complete. Hennessey Engineers is to develop a punch list of any outstanding items.

**Fessner Road Improvement Update**

There is no update at this time on Fessner Road Improvements.

**Briar Hill Improvement Update**

There is no update at this time on Briar Hill Improvements.

**Motion #2439 Water and Sewer Ordinance Public Hearing Date Set**

Motion by Booth supported by Buckingham to set a Public Hearing on 6-17-15 at 6:15 p.m. at the Ash Township Hall on Ready Road for proposed changes to the Water & Sewer Ordinance. Voice vote taken. Motion carried.

**Waste Water Treatment Plant**

There is no update at this time on the Waste Water Treatment Plant.

**Motion #2440 Village of Carleton Invoices**

Motion by Buckingham to pay the Village of Carleton Invoices. Motion died for lack of support.

The Ash Township Board would like more detailed breakdown on the invoices such as: What the scope of work was. Type of equipment was used and its purpose. What occurred in the timeline that was billed. The number of people, hours, and cost per hour.

Managers Report

The Ash Township Board did not have any questions or comments on the May manager's report. Supervisor Robin Carmack requested Ash Township Manager Jim Vaslo to follow up completion of Grafton and Newburg Road.

**Motion #2441 Ahmad Ali's Special Land Use**

Motion by Carmack supported by Geiermann to grant a 12 month extension for the Special Land Use for parcel #5801-004-015-00 & 5801-004-016-00 property on Will Carleton owned by Ahmad Ali. Roll Call: 5 – Yes, 0 – No. Motion carried.

**Motion #2442 MCRC Mineral Well Brine**

Motion by Buckingham supported by Schock to approve the MCRC contract for the Mineral Well Brine of various local roads, not to exceed the amount of \$17,860.00. Roll Call: 5-Yes, 0-No. Motion carried.

**Motion #2443 MCRC Mowing**

Motion by Carmack supported by Booth to approve the MCRC contract for the Mowing of local roads, not to exceed the amount of \$14,730.00. Roll Call: 5-Yes, 0-No. Motion carried.

**Motion #2444 Pinnacle Consulting Maintenance**

Motion by Buckingham supported by Geiermann to enter into a month by month IT maintenance plan with Pinnacle Consulting not to exceed \$50.00 a month. Voice vote taken. Motion carried.

**Motion #2445 Travel Expense Policy Approval**

Motion by Buckingham supported by Schock to approve a Travel and Business Expense Policy. Voice vote taken. Motion carried.

Swan Creek Cemetery

Sue Donovan from the Friends of Potter Cemetery was present along with their attorney John Ready to discuss the overall condition of the easement for Potter Cemetery. Ash Township Attorney Bill Godfroy again pointed out that the easement agreement with Family Field LLC does not allow for any substantial or permanent improvements to the easement. Ash Township Attorney Bill Godfroy also noted that in the original easement agreement it was stated that from time to time the easement would not be accessible. Supervisor Robin Carmack said he will contact Family Field LLC about possible modifications to the easement agreement.

Water Meters in the Village

The Ash Township Board received an email from David Burton, 308 Natures Way in the Village of Carleton inquiring about auxiliary meters. The subject was discussed at length and the Ash Township Board will continue to uphold their decision to not issue any additional auxiliary meters per the request of the Village of Carleton. The sewer is provided by The Village of Carleton for all residents in Ash Township Board Township and the Village of Carleton.

**Motion #2446 Drainage Improvement - Newburg Rd & Anabell Area**

Motion by Buckingham supported by Booth to approve an amount not to exceed \$6,700.00 for drainage improvements on Newburg Rd, West of Anabell and to allow the Clerk Michele Geiermann to sign the contract with the Monroe County Road Commission.

Roll Call: 5-Yes, 0-No. Motion carried.

**Motion #2447 Parking Lot Sealing - CB Asphalt**

Motion by Buckingham supported by Schock to approve the quote for CB Asphalt to hot rubber crackfiller and sealcoat the parking lot at the Township Hall on Ready Rd. not to exceed \$3,525.00. Roll Call: 5-Yes, 0-No. Motion carried.

**Motion #2448 Michigan Building Code 2012**

Motion by Buckingham supported by Schock to adopt the Michigan Building Code 2012. Voice vote taken. Motion carried.

**Motion #2449 Michigan Plumbing Code 2012**

Motion by Buckingham supported by Schock to adopt the Michigan Plumbing Code 2012. Voice vote taken. Motion carried.

**Motion #2450 Michigan Building Code 2012**

Motion by Buckingham supported by Schock to adopt the Michigan Mechanical Code 2012. Voice vote taken. Motion carried.

**Motion #2451 International Electrical Code 2014**

Motion by Buckingham supported by Schock to adopt the International Electrical Code 2014. Voice vote taken. Motion carried.

Polocoser Letter

The Ash Township Board discussed a letter from Mr. Polocoser who was present and is requesting the Ash Township Board to consider letting him farm and fill Township owned land

on Matlin Road. On the advisement of the Ash Township Attorney Bill Godfroy the Ash Township Board elected not to authorize Mr. Polocoser access to the Matlin Road property.

**Motion #2452 Woodside Drive**

Motion by Carmack supported by Schock to waive the requirement for a paved road for Woodside Drive. Roll Call: 5-Yes, 0-No. Motion carried.

**Motion #2453 Freedom of Information Guidelines & Procedures**

Motion by Buckingham supported by Geiermann to adopt the Freedom of Information Guidelines & Procedures. Voice vote taken. Motion carried.

**Motion #2454 to Go Into Closed Session**

Motion by Buckingham supported by Geiermann to go into closed session to discuss pending litigation with Ash Township Attorney on the matter of Ash Township vs Porter. Voice vote taken. Motion carried.

**Motion #2455 to Go Back Into Regular Session**

Motion by Booth supported by Schock to go back into regular session. Voice vote taken. Motion carried.

**Motion #2456 Meeting Adjourn**

Motion by Booth supported by Geiermann to adjourn the meeting at 8:15 p.m. Vote voice taken. Motion carried.

Respectfully Submitted,

Michele Geiermann  
Ash Township Clerk