

Date _____

Permit # _____

Mechanical Permit Application
Ash Township
1677 Ready Road
P.O. Box 387, Carleton, Mi 48117
(734) 654-2044

Applicant to Complete All Items in Sections I, II, III, IV, and V

Note: Separate Applications Must be completed for Building, Electrical and Plumbing Work Permits

I. Project Information			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	PARCEL #
DIRECTIONS TO PROPERTY			
II. Identification			
A. Owner			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
<p>HOMEOWNERS AFFIDAVIT: I hereby certify that the work described on this permit application shall be installed by myself in my home in which I am living or about to occupy. All work shall be installed in accordance with the state Mechanical code and shall not be enclosed, covered up or put into use until it has been inspected and approved by the Mechanical inspector and assume responsibility to arrange for necessary inspections.</p> <p>I thereby assume the responsibility of complying with the appropriate codes and circumstances, and assume responsibility for obtaining approval of installation and calling for inspections. I understand that it is necessary to obtain a final approval before occupying or using this installation. A Certificate of Occupancy or Temporary Certificate of Occupancy must be applied for on the appropriate forms.</p> <p>Be advised that the owner/applicant is responsible to inform any sub-contractors if the fees have been pre-paid. Further, NO REFUNDS will be issued on any duplicate permits.</p> <p><i>SIGNATURE OF OWNER</i> _____</p>			
B. Contractor			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
MECHANICAL LICENSE NUMBER		EXPIRATION DATE	CELL PHONE NUMBER
NAME OF LICENSEE		FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION	
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION		WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION	
<p>I Hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.</p>			
<div style="border: 3px double black; background-color: yellow; padding: 10px; margin: 0 auto; width: 80%;"> <p>Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the Licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.</p> </div>			
<p><i>Signature of Applicant</i></p>			

III. Type of Installation

A. Type

NEW BUILDING	ALTERATION	FURNACE	AIR CONDITIONING	MOBILE HOME
ADDITION	ACCESSORY BUILDING	FIREPLACE	IN FLOOR HEAT	OTHER

B. Description

Description

IV. Proposed Use of Building

A. Residential

ONE FAMILY	POLE BARN	DETACHED GARAGE
TWO OR MORE FAMILY	ATTACHED GARAGE	OTHER

B. Non-Residential

AMUSEMENT	SERVICE STATION	SCHOOL, LIBRARY, EDUCATIONAL
CHURCH, RELIGION	HOSPITAL, INSTITUTIONAL	STORE, MERCANTILE
INDUSTRIAL	OFFICE, BANK PROFESSIONAL	TANKS, TOWERS
PARKING GARAGE	PUBLIC UTILITY	OTHER

NON-RESIDENTIAL – DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G., FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

V. Permit Fee Schedule

- **All permits require a \$50.00 non-refundable Application Fee.**
- **There is a \$35.00 annual Contractor Registration.**
 - Required paperwork for registration**
 - **Copy of current Contractor/Master license**
 - **Copy of Drivers license for contractor/applicant**
 - **Copy of Insurance**
- **There will be a DOUBLE PERMIT FEE assessed for all requested inspections prior to obtaining appropriate permits, and/or work done without the benefit of required permits.**
- **An inspection outside of normal business hours (minimum charge of two hours) is \$50.00 per hour.**
- **Inspections for which no fee is specifically indicated (minimum charge of one hour) is \$50.00 per hour**
- **When an outside consultant is used for plan checking and inspections extra fees may apply.**

INSPECTIONS/FEEES REQUIRED

Application Fee.....	\$50.00
Registration Fee.....	\$35.00
Rough	\$50.00
Final.....	\$50.00
Underground.....	\$50.00
Gas Pressure Test (GPT).....	\$50.00
Fuel Tank.....	\$50.00
Additional Inspection.....	\$50.00
Disconnect for A/C Unit.....	\$50.00

- Ash Township Building Department accepts the following methods of payment: Cash, Check, or Money Order.

ONLY THE PERMIT APPLICANT MAY SCHEDULE INSPECTIONS

**IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO MAKE
ARRANGEMENTS FOR INSPECTIONS**

ASH TOWNSHIP ENFORCES THE MICHIGAN MECHANICAL CODE 2012

PERMIT FEE TOTAL:

SIGNATURE OF APPLICANT

APPROVED:

DATE

DENIED:

DATE

VI. Expiration of Permit

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTH OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

When mailing in permits a receipt will be provided if you enclose a self addressed envelope.